

DOCUMENTS IN INTERNATIONAL SHIPPING

The following **international shipping documents** are the necessary minimum to initiate and complete a regular international freight shipment in the USA and to enter your cargo to the destination country:

- Shipping Instructions
- AES ITN on U.S. Shipper's Export Declaration*
- Valued Packing Lists and Commercial Invoices
- Insurance Certificates
- Freight Invoice
- Inland (if necessary) and finally the Sea Freight Bill of Lading or Air Way Bill on your international shipment

***GENERAL RULE ON FILING OF U.S. SHIPPER'S EXPORT DECLARATION (SED) FOR AN INTERNATIONAL CARGO SHIPPING**

*If an international shipment is **NOT** a commercial shipment and the commodity is Household Goods or Personal Effects that are not for sale, NON-Hazardous, NON-Perishable with the total value declared under US \$2,500.00 **NO** Shipper's Export Declaration (SED) is required [REF: 15 CFR 30.55 (h)].*

On all other international shipments shippers must file SED in AES.

AMEX LOGISTICS can file the SED on international shipper's behalf for the fee of **\$35.00**, limited by up to **two (2)** Harmonized Tariff Codes. There is an additional charge of **\$20.00** per Harmonized Tariff number thereafter.

IMPORTANT!: In order to file a shipper's export declaration the consigner/shipper, besides of complete shipping commodity description, must designate the value, the weight of the internationally shipped goods and **PROVIDE A U.S. FEDERAL TAX ID# (EIN)** or IF A NOT U.S. RESIDENT, THEN A **COPY OF HIS/HER FOREIGN PASSPORT and U.S. VISA.**

NOTE: Since 2009 U.S. Social Security Numbers (SSN) are **NOT** acceptable by U.S. Customs for filing SEDs. **All U.S. residents, no matter individuals or businesses, must obtain a TAX ID (EIN) from IRS. Refer to this website <http://www.irs.gov/>**

MANDATORY DOCUMENTS:

1. International **AWB** or **B/L** – Freight Carrier's transport document. Shows cargo routing, shipper, consignee, cargo description, etc.
2. For commercial international shipments - **Commercial Invoice**. Complete description of commodity being shipped.
3. For international shipping of household goods and personal belongings – **Valued Packing List**. An inventory list with value assigned to each item being shipped.

In respect of U.S. Customs, all Commercial Invoices (and Valued Packing Lists) must be in English and show:

- Value of cargo in US Dollars;
- Shippers full name and address;
- Consignee full name and address;
- Detailed description of cargo/freight;
- Quantity of cargo shipped;
- Weight of cargo shipped;
- Cargo's Country of Origin

ADDITIONAL DOCUMENTS DEPENDING ON COMMODITY AND COUNTRY OF ORIGIN:

1. Packing List for an international commercial shipment - Breakdown description: pieces, weights and packing materials. (Examples - Wood Pallets, Skids, Crates, Boxes, Dunnage, Straw Packing, etc.)
2. Fumigation Certificate - Certification that internationally shipped cargo and its packing materials were fumigated and it is free of infestation.
3. Special International Shipping Documents - Depends on commodity and country of origin, such as:
 - Visa
 - Quota
 - Visa/Quota
 - Certificate of Origin
 - North American Free Trade Agreement Certificate of Origin (N.A.F.T.A.)
 - Packing Declaration
 - Dangerous Goods Declaration - hazardous materials
 - Fish and Wildlife Declaration
 - Consular Legalized documents
 - F.D.A.
 - U.S.D.A.
 - Anti-Dumping

Note: International shipper/consigner will need to fill out and submit to **AMEX** all international shipping documents that require to be submitted to the international carrier and to the US Customs before his/her internationally shipping goods are self-delivered to a carrier's ship terminal OR picked up by a trucker for the domestic inland carriage to the international freight carrier's receiving terminal. Otherwise shipper/consignee may experience problems with its international shipment at the origin and then at the destination.

IN RESPECT OF DEALING WITH AN INTERNATIONAL SHIPPING COMPANY, SHIPPERS MUST UNDERSTAND THAT IN THE INTERNATIONAL CARGO SHIPPING INDUSTRY, FURNISHING OF "INCOMING DOCUMENTS" IN PROPER FORMS ACCEPTABLE BY ORIGIN/DESTINATION'S COUNTRIES CARRIERS, AUTHORITIES AND THIRD PARTIES INVOLVED IN THE INTERNATIONAL SHIPMENT, IS SHIPPER/CONSIGNEE'S RESPONSIBILITY.